

**GREENHITHE RESIDENTS' ASSOCIATION**  
**Minutes of Meeting 5 June 2018**

**Present:** Brian (Chair), David, , Elaine, Julie, Mick, Penny, Trish.

**Apologies:** Chris, Simon, Uzra (Local Board Member)

Brian opened the meeting by welcoming Margaret Miles Local Board Chair and guests Annie Mewburne and Ivy Lu.

**Minutes of Previous Meeting, 3 April 2018.**

The minutes were circulated prior to the meeting.

Motion: The minutes are approved as a true and correct record.

Moved: Elaine, Trish  
Carried.

**Matters arising**

No matters raised.

**Correspondence**

There was none.

**Financial Report**

The balance sheet and Profit & Loss had been previously circulated. The hall development expenses were \$6,971. Not yet included are the anticipated donations towards the hall development. Insurance and website costs were extra ordinary payments. The website is progressing. The one hour on Saturdays booking issue has now been resolved. Although the website development has cost \$7,000 it is now working satisfactorily.

We are still waiting for the March (EoY) accounts to be returned from the reviewer.

Motion: The accounts are received and approved.

Moved: Elaine, Penny  
Carried

**Matters arising.**

Brian confirmed that we now have \$40,000 ex the Northern Trust for the alterations to the community hall. The contract is for \$220,000 plus GST. There is still a shortfall of \$40,000. Two further grant applications are currently in the pipeline.

PayPal. Elaine reported that she is still the only person who can issue refunds through this system. The custodian is supposed to be the person doing the billing for this side of things and should be taking over this month. She needs to be given authority to operate PayPal and invoice via MYOB. There are sufficient checks and balances in place for this.

Motion: The custodian, Michelle Heald, be authorised to send out invoices via MYOB and to make refunds from PayPal.

Moved: Elaine, Brian  
Carried.

### **Billing Sponsors**

We need to bill the remainder of our sponsors.

Action: Simon will liaise with Elaine to organise this.

### **GST Registration:**

Elaine would like to wait until the end of June to register. Building works will commence on 1 July. Discussion took place on whether to register from April or June. We shall need to notify our rental clients that GST will be charged from 1 September.

Motion: GST shall be backdated to 1 April and clients will be charged GST from 1 September.

Moved: Elaine, Julie  
Carried.

Weekend Bookings are in place up to March 2019. We shall need to charge GST as from 1 July.

Charitable Status: Elaine believes that this should go ahead. We need to change Clause 10 of the Constitution to reflect this. This needs to be done on 20 July. The motion needs to go to the AGM and Elaine will address the meeting about this.

Action: Elaine to address the AGM relating to the change to Charitable Status and propose a motion.  
Brian will organise notifications re GST with Michelle.

### **Community Hall Alterations**

Funding: It is hoped that the Lions Trust application will go through in a few weeks. If the Lotto application is successful we can do some of the deferred jobs as well.

### **Website**

The website provider wishes to be paid a retainer of \$130 per month to do small jobs. There is a need for someone to do the website also. Multihall bookings platform is there already. Ivy Lu may be able to assist with this.

Motion: GRA pays Function 8 \$130 per month maintenance (making a total of \$260 per month).

Moved: Julie, Mick  
Approved subject to Chris confirming this is correct.

### **Community Hall Report**

The new custodian, Michelle Heald is very suited to the job and doing well. She is happy to take on the financial side also. She has met all the clients and advised re the kitchen issue during the alteration phase.

The hall storage is being overused. The church has used the former office alone but it could be suitable for use by 3 groups easily. Suitable storage for the anchor tenants is required and Michelle is working on it.

The parking issues at the Community Hall (mainly Harcourt's staff) have been amicably sorted. A noticeboard is needed to protect the parking spaces for Friday and Saturday hall users. Preferred

option would be a removable sign on a heavy base and Brian will look into this. Annie offered to assist.

Action: Brian

### **Builder's Contract**

Brian will look at this issue during the coming week.

Action: Brian

### **OSB Repairs**

Funding from the Heritage Trust is not available. The July Local Board grant may be viable if other options are unavailable.

The OSB is now 125 years old. Julie will contact Ray King to discuss this.

Action: Julie

### **Publicity**

Facebook page. Julie reported this is being held up by the requirement that we give a business telephone number. This will require a dedicated phone number linked to the page. She will have a discussion with Lindsay of the Community Group to see how this can be done.

Action: Julie.

### **Council/Local Board Report**

#### **Waipuia to Almond.**

Margaret reported that there is no change relating to footpaths.

#### **Rame Road.**

The proposal will be refined. If it goes to formal consultation it will be a stalemate. There is general agreement that it would improve safety. GRA would like an undertaking that we shall be able to view the plan. Margaret was requested to keep the Residents' Association in the loop.

#### **Motorway exit to Old Albany Highway**

Currently there are two lanes turning right towards Glenfield but only one turning left towards the Albany area. To reduce the congestion, there needs to be a second lane turning left. An ongoing discussion is taking place with John Watson but the work is required to be done urgently. Ideally there needs to be a joint pedestrian/cycle path and another lane for vehicles. Margaret will pursue the matter and report back. We will look for another site meeting.

#### **Pony Clubs**

This issue is ongoing. There is a dispute over the new lease. The situation is not at all satisfactory.

#### **Men's Shed**

David and Brian visited Glenfield Men's Shed. There is interest in starting another shed. We need to discover the numbers of interested men. A possible venue option could be the Salthouse development, a building at the rear of the Community Hall or possibly a mobile group. The Greenhithe Community Trust is also looking at this idea for an informal mobile group. Trish

commented that Massey University is currently disposing of some surplus buildings (Lockwoods). The AGM may be a start point to discovering the interest level in Greenhithe.

Action: David and Trish to investigate the Massey buildings.

### **Emergency Plan**

The Fire Service is now the designated Community Facilitator. Brian, Dennis and a member of the Community Trust will be meeting with the Fire Chief to discuss this issue.

### **Rame Road Waterfront (Salthouse)**

We are still attempting to organise an appointment with Mr Zhang. It is hoped that a delegation (Margaret, John Watson, Brian, Simon and Mick) may be able to meet with him to discover whether he is interested in receiving input from the local community. Hopefully this may happen within the next two weeks.

### **AGM**

Brian will organise the business papers. Penny will provide a copy of the 2017 AGM Minutes. We need posters to advertise the meeting. The Community Trust has volunteered to do supper etc. Annie offered to organise placards. Brian will put a notice in the Greenhithe News and Julie will organise something on Facebook. We are working towards getting an AT speaker and also the Northern Corridor display.

### **Commitment to continue next year**

Brian, Mick, David, Elaine, Trish, Simon and Chris will continue. Brian will check on Dennis and Samit. Annie and Ivy indicated interest in joining the Committee at the AGM. We shall need a website manager and this can be raised at the AGM.

Action: Brian, Penny, Julie (and Annie ex officio.)

### **General Business:**

The meeting for October will not be until 16<sup>th</sup> as Brian will be away on the regular date. Margaret Miles gave her apologies for the August meeting as she will be away in Scotland.

There being no further business the meeting closed at 9.30 pm.

The next regular meeting will be on **Tuesday 7 August 2018** at 7.30 pm.