

GREENHITHE RESIDENTS' ASSOCIATION
Minutes of Meeting 13 February 2018

Present: Brian (Chair), Dennis, Elaine, Julie, Mick, Penny, Simon, Trish.

Apologies: Chris, David, Wayne, Sam

Brian opened the meeting by welcoming Margaret Miles and Uzra Balouch local Board members.

Minutes of Previous Meeting, 5 December 2017.

The minutes were circulated prior to the meeting.

Motion: The minutes are approved as a true and correct record.

Moved: Brian, Mick
Carried.

Matters arising

No matters raised.

Correspondence

A Ministerial Review on response to natural disasters has been released. Brian has read the review and will report on it at a later date.

Uzra raised the matter of the request from residents of Wicklam Lane area for GRA support in their request for a footpath to be provided. Brian stated that GRA does not cover that area but did write a list of suggestions as to how they may get some help.

Financial Report

The financial reports had been previously circulated. Elaine presented the accounts to the meeting. GST may be incurred at a later date.

Elaine was thanked for her efforts.

Motion: The accounts are received and approved.

Moved: Elaine, Julie
Carried

Matters arising.

Hall Booking System

Chris Deane had volunteered to sort out the issues with the booking process. The custodian can now enter bookings through the back door. One off payments will have GST of 15% added after 1 April. Hall charges will also need to have GST added from 1 April. We need to look at the whole year and set up a budget at the end of year. The differential between commercial and community hire is to be removed. A base price of \$25 p.hr will be standard. Mohini will book space out at \$25 with a \$5 booking discount. Looking at renovation costs the halls will have extra space to let out when the work is done which will increase the income again. If there are issues with kitchen sharing these can be ironed out later. Rates can be reviewed later in the year.

Certificate of Title

Elaine has obtained a copy of the Certificate of Title in the old name. It needs to be changed before the alterations are done. A solicitor has quoted \$1,500 to do the job.

Elaine was thanked for her efforts.

Motion: The alteration of name on the Certificate of Title will be in the hands of Elaine and Mick.

Moved: Brian, Trish
Carried

Hall Report

Brian drafted a spreadsheet which has been agreed with Dave the cleaner. This was accepted.

The custodian role is still evolving. It can be discussed in April.

Hall Booking System – Mohini can now do this and Chris Deane has made himself available via email.

Maintenance issues

Water blasting is required to the exterior and Brian will do this. Margaret Miles has discussed the lease issue with Council staff. Groups normally look after the interior maintenance and the Council takes care of the exterior. Efforts must be made to find out what actually is stated in our lease documents. Upper Harbour Board and Auckland Council are trying to obtain a copy of the lease.

Alan Gisby, the builder who has been working on the property noted there are further maintenance matters requiring attention. Margaret said that there are grants available and applications close in July – about \$2,000. It is hoped that answers will be available to these matters by April meeting. The repairs may have to be left till next summer. Council as owner should be pursued for the finance.

Community Hall Alterations

Consents have been lodged. Ingress and egress to the site must be brought up to modern standards. Brian has taken photographs of the existing condition and these have been sent to the architect.

Funding

The application to Foundation North for \$40,000 is in.

Lion Foundation and Lotteries Board applications are awaiting submission. Julie will handle the Lotteries Board application for \$60,000 – submissions can be made between March and May. Simon will apply to the Lion Foundation in early March for \$60,000. Application will be made to both as the total job could be completed if successful with both funds.

Building Timetable

It is hoped to start work in the May school holidays. This needs to be discussed with the builder. The building committee will discuss this issue in March. Hugh is stopping his involvement at this point. Simon suggested that project management could be done by the builder if he is interested.

Publicity

Options for publicity were suggested including setting up a Facebook page for Ratepayers or a GRA Facebook page. This would need to be publicised. Two things need to be put in publicity – vacant hall dates and any newflashes. A profile for GRA as a 'person' would be needed with someone's mobile phone number attached. Dates available can be got from Elaine.

The current GRA page on the web needs updating. An IT person is required on the committee to do this. Julie offered to post a request on the website for a volunteer.

Action:

Brian to write description and pass this to Julie for publicising.

Council/Local Board Report

Margaret Miles reported there has been an Upper Harbour Board business meeting and two workshops.

Waipuia to Almond.

No change.

Collins Park potholes.

The Board was informed these were fixed, however comment was made that there is still a problem.

Rame Road.

Auckland Transport has this on the agenda and allocated \$740,000 to do the alterations to 81 Rame Road. Approval for further work may be considered later. Margaret has made enquiries but no response as yet. It may be best to get the top part done and then push for work at the bottom end. Thanks were given to Margaret and the Upper Harbour Board for their assistance in getting this done. No speed controls are being considered at this stage. It may be considered in Stage II.

Men's Shed

Brian and David will go to Glenfield at some point.

Emergency Plan

Brian has read the plan. There is a National Emergency Agency but the Mayor has the final authority locally. Dennis said the next step for Auckland Emergency Management is to get contact information from stakeholders. Some work has been done. Documents will be printed by Auckland Emergency Management.

Rame Road Waterfront (Salthouse)

This has ground to a halt. Brian spoke to the agent for the new owner but understands that the new owner has engaged his own architects to plan the site. Brian passed a copy of our plan to the agent and asked to talk to the owner but no go. Brian told the agent that the owner needs awareness that local interest will be involved. He will continue monitoring the situation. Simon is making enquiries via the rowing clubs but it is a work in progress.

General Business

Chris Deane had asked for several months' leave of absence.

Motion: Leave of absence for Chris Dean is approved.

Moved: Brian, Penny
Carried.

Sustainability Report

The role of Treasurer and Custodian are considered. They have changed considerably over time. Now extra rental spaces are being created the Custodian should take over the entire hall rental

management task including the invoicing. The Treasurer should only be required to do the regular GRA Treasurer role. Elaine has said she is happy to do the invoicing gratis in the interim, but at the suggestion of Brian and Chris was granted a \$100 per month honorarium in recognition of the extra workload involved as from 1 February 2018. Mohini is unlikely to continue with the custodian role and Brian and Chris are preparing a job description. Uzra Balouch offered to provide a suitable template for the job description. 1 and 5 year budgets are required. Other maintenance in the Community Hall may be required and will need investigating.

Motion: The grant of an honorarium to the treasurer of \$100 per month is made.

Moved: Brian, Trish
Carried
Abstention: Elaine

Website Management

We need a younger person to undertake this and Simon wondered whether Amanda Mitchell may have someone at the Youth Group who would be interested in the task.

Noisy Surface on Greenhithe Road

Trish raised this issue saying that the new surface is so noisy that it wakes her up nights. Margaret suggested she approach AT with a fault complaint.

There being no further business the meeting closed at 9 pm.

The next meeting will be in the **Community Hall** on Tuesday 3 April at 7.30 pm.