## **Minutes of GRA Committee Meeting – 04/10/22**

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| **Date:** | 2nd August 2022 | | | **Time** | | 19:32~21:40 | | |
| **Venue:** | Committee Meeting Room, Greenhithe Village Community Hall | | | Minutes Taker  Tricia Moore | |  | | |
| **Attendance**:  Ab = Absent  Ap = Apologies  P = Present  \*: Executives | **Committee Members** | | | | | | | |
| Ken Forrest\* | P | Trish Cassone\* | | P | Adele Piper\* | Ap | |
| Tricia Moore | P | Michelle Heald | | P | Jackie Miles | Ap | |
| James Chong | P | Wendy Turner | | Ap | Annie Yong | P | |
| Chris Fraser | Ab | Samantha Joyce | | Ap | Nika Osbourne | | Ap |
| **Ex Officio Committee Members** | | | | | | | |
| Brian Carran, Steven Oh | | | | | | | |
|  | **Guests** | | | | | | | |
|  | Uzra Casuri Balouch UHCB | | | | | | | |

#### 1. Welcome, Introductions & Apologies

Ken Forrest called the meeting to order at 7.40 p.m. He welcomed the committee members, Uzra Casuri Balouch from Upper Harbour Community Board along with resident Paul Scanlon who wanted to address the meeting regarding the separators installed on Upper Harbour Cycleway.

***Apologies: Samantha Joyce, Steven Oh, Adele Piper, Jackie Miles, Wendy Turner, Anna Atkinson.***

#### 2. Correspondence

Changes to Incorporated Society . This matter will be addressed at a later date

#### 3. Minutes from Previous Meeting

Approval of Previous Meeting Minutes 2nd August 2022.

***Motion #1***

*MOVED by Tricia, Seconded by Trish.*

*That the minutes are accepted and approved as a true and correct record.*

*Carried.*

At this point of the meeting Ken introduced Paul Scanlon who is on the newly appointed Upper Harbour Drive Separator Committee. Paul gave an update on the meetings the Separator Committee have had with Auckland Transport. Auckland Transport have been made aware of the accident statistics highlighting the fact that due to the nature of Upper Harbour Drive there is no margin of error. Auckland Transport have presented 5 design options. Until one of these alternative design options has been agreed upon the separators will not be removed. The wider community of Greenhithe will then be advised of an alternative design option. Paul requested that as many people as possible to attend the AT/Separator Committee meetings. Ken stated the GRA would support the wider community in being listened to and having their say. The outcome has to be significantly improved most importantly one where safety for all road users is taken into account. It was agreed that the Separator Committee could use Committee Meeting Room at no charge.

#### 4. TREASURER’S REPORT

**4.2** **Financial Overview**

In Adele’s absence Ken referred to her report and highlighted a few key points.

Bank balance as at 29th September is $10, 169.00.

Main hall rental is up by $1,636 compared to last year and down on OSB by $292, a net increase of $1,344 for the year so far.

Donation income is down by $4,000 compared to last year.

Expenses down compared to last year due to large expenditure on repairs last year.

Water charges have increased. $224 compared to last year. Michelle advised the outcome of the plumber’s inspection to ascertain if there is a leak. No leak was evident. Adele has registered GRA on Watercare so all water bills can be reviewed.

Adele is looking into doing GST returns ourselves thus not incurring Accountant’s fees.

A membership fee of $20 has been received from J Wagg.

**4-2 Funding updates**

Nothing to report.

**4.3 Approval of Financial Statements.**

**Motion #2**

*MOVED by Michelle, seconded by Mick.*

*That the financial statements are accepted as correct and accurate.*

*Carried*.

#### 5. HALL REPORT

**5-1. Hall Booking**

Slowly picking up. A lot of regular bookings are only during school term. Lost two regulars at the OSB. Ken raised the possibility of increasing hall rentals.

**5.2 Hall Management**

As previously mentioned in the accounts, Michelle has had a plumber check for a possible leak due to increased water charges. No leak was found. Michelle not sure why increase in cost has

occurred. One possibility is the water flow in men’s urinal, cistern is very old. Michelle to get a price for installing new urinal.

**5.3 Land Sales**

Mick to check with Mr Xu if resource consent has been obtained. Mick also to check with Conveyancing Lawyer on settlement date and the conditions relevant to settlement date.

**5.4** **Maintenance**

Brian has carried out a long list of maintenance jobs on both the Hall and the OSB. Brian commented most maintenance problems relate to OSB. Ken acknowledged and gave thanks to Brian for all the work that he has done in this regard.

*On that note:*  *Ken advised the Committee that there would be a function at a later date to reward Brian for his dedicated hard work and commitment to the GRA amounting to some 20 years.*

Michelle advised the Committee that the Scout Venturers would be cleaning the Hall windows.

**5.5 Garden**

Brian has been in touch with Alison with regard to the Garden Club moving some of the plants along the fence line as spring is the best time to carry out this work. Alison enquired whether a watering system could be put in place. This would have to have a timer.

#### 6. HALL maintenance/BUILDING PROJECTS

**6-.1 Community Hall Renovation Design**

**Planned Works**

1. ***ACTION***: **Chairs (120 chairs)**

Brian addressed the suggestion that Jackie put forward about chair purchase could be done by residents buying a Chair. A Flyer needs to be designed and circulated, initially to a targeted area, possibly Oscar/Kingfisher Roads. The flyer needs to be folded and on the outside marked: TO THE RESIDENT FROM THE GREENHITHE RESIDENTS ASSOCATION.

Nika to come up with design of flyer.

1. **Interior painting**

Nothing further.

1. **Hall floor**

Chris not present at meeting. Nothing to report.

1. **Curtains and blinds**

Nothing further.

1. **Foyer carpet**

Ken requested Michelle to do a measurement and to send a spec to him to obtain a quote.

1. **Hall and pylon signage**

Nika not present at meeting. Tricia to e mail Nika to obtain some quotes as Ken noted that this is one project that could go ahead at present. The design options to be circulated before next meeting so that a decision can be made as to which design.

**6-2. Deferred to next summer**

OSB roof replacement.

#### 7. council/LOCAL BOARD REPORT

**7-1** **Footpath repair Completion**

Brian will e mail the new Board advising them of locations where the footpaths still need repairs.

**7.2 Rahui pathway to Scout Den**

Complete.

**7.3 Installation of Separators on Upper Harbour Drive**

AT are currently running community sessions with a Separator Community Group to agree on a design which will ultimately be taken out to the wider Community of Greenhithe.

**7.4 Greenhithe Road Resurfacing**

Will take place December 2022/February 2023.

#### 8. COMMUNITY PROJECTS

**Greenhithe Emergency Management**

Nothing to report.

#### 9. MARKETING AND PUBLICITY

**9.1 Publicity Subcommittee**

Stall at Pancake breakfast was manned by Ken, Jackie and Tricia. Created some awareness however to date no further members have joined. Ken commented that this might be due to people not being able to use QR code correctly. Brian commented that the Treasurer should have a database of who has paid their membership and therefore be able to follow up with reminders when membership fee is due.

**9.2 Fundraising Committee**

Refer to item 6.1.1 compilation and distribution of flyer regarding sponsorship of chairs.

#### 10. GENERAL BUSINESS

**10.1** **Piano Tuning** - Brian suggested that as it is sometime since the piano has been tuned it probably does require tuning. Need to have a pianist ascertain if this is the case.

**10.2 ACTION:**

Tricia referred to an E mail that was forwarded to her from Michelle regarding a request from Isabelle Govender of Auckland Council for Damage and/or Building Insurance certificates. Mick to look into matter and advise.

10**.3 Mens Shed**

Brian raised the point that the feasibility of installing a Men’s Shed has fallen off the Agenda. The location of where this could be installed needs to be readdressed. GRA could have a role in facilitating this but not the day to day running of it.

#### next meeting(s)

**The next regular Committee meeting will be on Tuesday 6th December 2022.**

ADJOURN **There being no further business the meeting was adjourned at 10 p.m.**