## **Minutes of GRA Committee Meeting – 28/2/23**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date:** | 28th February 2023 | | | **Time** | | 19:32~21:40 | | |
| **Venue:** | Committee Meeting Room, Greenhithe Village Community Hall | | | Minutes Taker  Tricia Moore | |  | | |
| **Attendance**:  Ab = Absent  Ap = Apologies  P = Present  \*: Executives | **Committee Members** | | | | | | | |
| Ken Forrest\* | P | Trish Cassone\* | | P | Adele Piper\* | Ap | |
| Tricia Moore\* | P | Michelle Heald | | P | Jackie Miles | P | |
| James Chong | P | Wendy Turner | | Ap | Annie Yong | P | |
| Chris Fraser | p | Samantha Joyce | | P | Nika Osbourne | | P |
| Mick Sinclair | P | Ehsan Zabihi | | Ab |  | |  |
|  | **Guests** | | | | | | | |
|  | UHCB, Anna Atkinson | | | | | | | |

#### 1. Welcome, Introductions & Apologies

Ken Forrest called the meeting to order at 7.30 p.m.

Ken referred to the recent floods in Auckland, more importantly within Greenhithe and a large slip outside Trish Cassone’s house on Greenhithe Road. Trish commented that 30 truck loads of soil had been taken away. She acknowledged the great work of local resident Leigh of Kiwi Excavate who responded to a posting on FB and spent over 5 hours in the pouring rain clearing the footpath and road of the the large amount of soil that was obstructing the road.

Chris made mention of the drainage pond at the end of Thomas Hunter which had caused a small amount of flooding onto his property in Oscar Road. He has advised the Council that large amount of silt needs to be removed from the pond.

Ken gave a vote of thanks to Michelle for opening up the Village Hall for anyone in Greenhithe that was affected by the floods i.e. loss of power and needed phones charging etc.

A vote of thanks from Uzra for the amazing response from Greenhithe residents who responded to her request for donations of bedding etc to be taken to the Albany Village Hall (see Council/Local Body Report).

***Apologies: Adele, Wendy, Uzra, Ehsan***

#### 2. Correspondence

Resignation from Adele - Adele is happy to continue with the role of Treasurer until a replacement is found.

Community Funding 2022/23 Upper Harbour Grants Round 2 refer General Business.

Request from Cameron Brewer (National candidate for Upper Harbour). Ken will meet with him later in the week and invite him to speak at AGM.

Insurance on the Village Hall and OSB buildings which was previously undertaken by the Council has now ceased and a temporary cover has been put in place to be reviewed in mid April as valuations need to be obtained for both buildings.

Ken to look at quotes for insurance and to apply for a grant to COGS (Community Organisation Grant Scheme) and Steadfast Foundation to help cover the cost of insurance ($6,000 annually).

Renewal of Lease for land which OSB occupies. Tricia referred to e mail received from Chan Park (Auckland Council) advising us that a Community Outcomes Plan is to be filled in once a new lease agreement has been resolved by the Local Board.

Suggestion from Brian to look into the possibility of installing a fresh water tank to collect rainwater in light of the fact that the Village Hall is an Emergency Centre for local Greenhithe Residents.

#### 3. Minutes from Previous Meeting

Approval of Previous Meeting Minutes 06/12/23.

***Motion #1***

*MOVED by Jackie, Seconded by Tricia*

*That the minutes are accepted and approved as a true and correct record.*

*Carried.*

***ACTIONS TAKEN: from Last Meeting***

Brian to carry on with list of maintenance projects i.e. emergency exit door, sun shade.

Ken made a submission on behalf of GRA and how Greenhithe could be impacted:

1. in respect of plan change 78 supporting the Environmental Association from Herald Island in terms of land intensification who wanted to revert back to single house zoning

and

1. to a proposal from Kainga Ora to override the Council’s objection to protect all coastal low lying areas which would include properties prone to flooding.

#### 4. TREASURER’S REPORT

**4.1** **Financial Overview**

Adele reported the following:

* The financial reports are up to and including the 31st January 2023.
* MYOB bank matches the actual bank account and as at the 31st January 2023 – balance  
  20264.16
* Summary of the year to date:-  
  o YTD to we are up on main hall rental by $8010 compared to last year and up on the  
   OSB by $1356 – a net increase of $9367 for the year so far.  
  o Our expenses are up YTD by $8755 without factoring in the large R&M $42k for the  
   main hall last year. This years R&M for the OSB is up by $7328 which makes up most  
   of the difference between the years.  
  o Water is still up from last year - $513 more  
  o Our cleaning costs are up by $2665 but that relates to the rental increase – more  
   rental, more cleaning needed.  
  o We have made an overall profit of $8879 compared to last year’s loss of $14k (once  
   again the repairs factor in).  
  o I have reminded Michelle again to issue us with an invoice for her services. My  
   suggestion would be that we maybe pay a set monthly amount and get a standard  
   invoice form her to avoid this happening. If she does not want to be reimbursed for  
   all her hard work then we will need that noted in the minutes.  
  o GST is due end of Feb, payable March. I have now gotten authority to do our own GST  
   and save us the accountant’s fee. I am just waiting back on the accountants to confirm  
   they will not process the return on our behalf this time.  
  o The first invoice for the new sign has been paid.

**4-2 Funding updates**

Nothing to report.

**4.3 Approval of Financial Statements.**

**Motion #2**

*MOVED by Ken, seconded by Chris.*

*That the financial statements are accepted as correct and accurate.*

*Carried*.

#### 5. HALL REPORT

**5-1. Hall Booking**

Regular bookings on the increase. Bookings for birthday parties at OSB have been lost to Playcentre as they have a fully fenced area and toys that the children can play with. Michelle meeting with a possible hiree for Village Hall for doing some filming.

**5.3 Land Sales**

Mr Xu has obtained approval for Section 223 and has applied for approval on Section 224. Fence realignment to be a cost borne by Mr Xu. Ken made the point that the deposit should be released from the lawyers.

**5.4** **Maintenance**

Brian still continues to do maintenance jobs on the Hall.

Front boards under steps will be painted by Tricia/ Brian/Nika. Committee all agreed on the colour that they should be painted (1/2 stack).

**5.5** **Gardens**

Tricia, Adele, Nika and Nika’s mum tidied up the front garden and took away the rubbish.

Michelle has approached Connor of Kiwiscape to do weed spraying and mulching of the front garden.

Greenhithe Garden Club to be approached to tidy up back garden.

#### 6. HALL maintenance/BUILDING PROJECTS

**6-.1 Community Hall Renovation Design**

**PLANNED WORKS**

1. **Hall Signage**

Nika presented the design options to the Committee. She discussed the dimension specifications, the overall design to include a scroll and the establishment date. Wording on the street sign to include the e mail and web site information for bookings and a space for advertising local events. Karl and Chris will do installation. Ken requested that the design **BE APPROVED** by the Committee. Karl will remove existing poles and arrange for disposal.

**MOTION**: All Committtee members agreed on the design.

1. **Interior Painting**

Ken requested Chris to obtain quote on interior painting**.**

1. **Hall floor**

Nothing further. This is a costly job and cannot proceed until the sale of the land is finalised.

1. **Curtains and blinds**

Nothing further.

1. **Foyer carpet**

Nothing further.

**6.**  **Chairs**

Nothing further..

**6-2. Deferred to next summer**

OSB roof replacement.

#### 7. council/LOCAL BOARD REPORT

**7.1** Anna referred to the Local Board Budget which is up for consultation. In particular she referred to the impact the cost cutting is proposed in relation to Local Boards i.e. some 45%. This would in turn impact e.g. environmental programmes through enviro schools, planting programmes through Community Trust, rates rebate i.e. to the Village Hall, funding to events i.e. Lantern Festival, cuts to library services, cutting budget grants to Community Halls. Anna outlined the importance of making a submission to be done on an individual basis. Council needs lots of feedback on the Consultation document which will be put forward for the next year’s Local Board’s budget. It is important in a submission to support the main things the Local Boards do e.g. grants for environmental restoration, supporting funding to Community Halls and sporting clubs, public facilities such as libraries, swimming pools i.e. the importance of keeping local Boards.

**A message from Uzra for the Community of Greenhithe:**

*“I was at the Albany CDC when I posted a call to action to the community on Facebook, for bedding on the first day of the floods, as there was none available at 7 pm at the Civil Defence Centre in Albany and by the time I arrived at the Greenhithe Village Hall, people were lined up and waiting for me. In half an hour my car was full. It was such a moving experience to see the residents voluntarily offering* *to make sure the evacuees had warm clean bedding to sleep in. The donation was very gratefully received. THANK YOU GREENHITHE*

*Michelle was one of the people waiting and looked like she donated most her family’s bedding.”*

**Upper Harbour Drive Installation of Concrete Barriers on Cycleway**

Samantha Joyce GAAB (Greenhithe Action Against Barriers) gave an update on removal of concrete barriers on Cycleway. Through the actions of GAAB which ultimately resulted in taking Auckland Transport to Environmental Court, they have agreed to remove the concrete barriers and have installed rubbarised ones instead. GAAB are still proactive in trying to get flexi poles removed. Speed cameras have been installed at each end of Upper Harbour Drive.

#### 8. COMMUNITY PROJECTS

**Greenhithe Emergency Management**

Ken advised thatone of the items that came to light from the recent floods in terms of Emergency Response. Greenhithe is not covered by Auckland Emergency Management as it is not a Civil Defence facility. Greenhithe Emergency Response Group (GERG) have done a resilience plan with a link to our website. What arose - we have a plan but how we activate it needs to be addressed. There are 10 different roles and we need to address who is officially assigned to these roles. GRA’s role is primarily the provision of a facility i.e. the Hall. What else could we do to be prepared as a Community e.g. Brian’s suggestion install a water tank. We need to be aware how vulnerable we are in Greenhithe as our road access could easily be cut off. It is therefore important that we reflect on these matters and be better prepared. There is a chance Auckland Emergency Management may extend their network to include Greenhithe.

GERG has set up a facebook site of their own in order to communicate more efficiently and get information out to the Community. They will hold a Good Sorts Thank You event to happen in May which could include food trucks, guest speakers etc.. Also in April there will be a Fundraiser to be held at The Malt for the firefighters who lost their lives at Muriwai.

#### 9. MARKETING AND PUBLICITY

Nothing further**.**

#### 10. GENERAL BUSINESS

**AGM**

Date to be finalised.

Ken enquired from Anna whether someone from Community Board would be available to speak at AGM.

Ken to request local National Party Candidate and Labour Party Candidate to speak at AGM.

**Delegation tasks of Members of Committee:**

Tasks within the GRA need to be distributed more fairly and not rely on just a small number of Committee members e.g. not a good response for tidying up of hall garden.

James has enquired about cost of tuning piano.$180.

Tricia raised the matter of possibly installing a security camera – no internet access so not sure how it could be done.

ADJOURN **There being no further business the meeting was adjourned at 9.30 p.m.**

#### next meeting(s)

**The next regular Committee meeting will be on Tuesday 4th April 2023.**