

MINUTES OF GRA COMMITTEE MEETING – 05/07/23

Date:	5 th July 2023	Time	19.00			
Venue:	Committee Meeting Room, Greenhithe Village Community Hall	Minutes Taker Tricia Moore				
Attendance:	Committee Members					
Ab = Absent Ap = Apologies P = Present *: Executives	Ken Forrest*	P	Trish Cassone*	P	Adele Piper*	P
	Tricia Moore*	P	Michelle Heald	P	Jackie Miles	Ap
	James Chong	Ap	Wendy Turner	Ap	Annie Yong	Ap
	Chris Fraser	p	Samantha Joyce	Ap	Nika Osbourne	Ap
	Mick Sinclair	Ap	Ehsan Zabihi	Ab		
	Guests					
	Uzra Casuri Balouch UHCB					

1. WELCOME, INTRODUCTIONS & APOLOGIES

Ken Forrest called the meeting to order at 7.15 p.m. He welcomed the committee members and Upper Harbour Council Board member Uzra Casuri Balouch.

Apologies: Annie, Nika, Jackie, Wendy, Mick, James, Samantha

2. CORRESPONDENCE

Renewal of Ground lease where OSB situated has come through needs to be signed by two officers, Secretary and Treasurer, Chair was omitted however Ken will sign as Chair. Ken to arrange for someone with legal expertise to go over lease (Mick is presently away).

Received notification from Council that they are pausing a change to Plan 78 due to the impact the floods have had and therefore reassess where medium density housing can occur. Chris commented that the pause only affected the sites that already had issues i.e. on a flood plain.

Adele referred to a Notice of Valuation Supplementary that had just arrived.

3. MINUTES FROM PREVIOUS MEETING

Approval of Previous Meeting Minutes 04/04/23 as well as Minutes of AGM.

Motion #1

MOVED by Chris, Seconded by Adele.

That the minutes are accepted and approved as a true and correct record.

Carried.

4. TREASURER'S REPORT

4.1 Financial Overview

Adele reported the following:

- The financial reports are up to and including the 30th June 2023.
- MYOB bank matches the actual bank account and as at the 30 June 2023 – balance is \$130,155.05.
- The \$10,000.00 on term deposit (implemented 28/02/23) has earned \$61.13 as at 30/06/2023 and a further \$23.57 deposited on /03/07/23 – reconciliation balances.
- Summary of the year to date:-
- YTD to we are down on main hall rental by \$452 compared to last year and down on the OSB by \$361 – a net decrease of \$814 for the year so far.
- Our expenses are down YTD by \$1391.
- Our main expense for this quarter has been the insurance for the halls - \$9031.
- Water is still up from last year - \$277 more but it is in keeping with the hall being busier.
- We have made an overall operating profit of \$13 368 which is down on last year by \$1,391.
- We received a \$15,000.00 grant from UHLB towards the hall renovation funding. Criteria has to be met by 31/10/2023 and a follow up report on how money was spent.
- Our profit for the year is \$6,230 compared to a loss of \$2 380 for last year.
- We owe \$1 220 to suppliers, the invoices are however included in the expenses and are loaded into ASB to release on their due dates.
- A Notice of Valuation dated 30 June 2023 has been sent through due to the subdivision:-

▪ Land value	\$700 000
▪ Value of improvements	\$230 000
▪ Capital Value	\$930 000

We have received notice of price increase in electricity – maybe we need to look at a different supplier.

- Daily fixed charge from 2.2769 to 2.676
- Anytime (\$/Kwh) from 0.2153 to 0.2013

4-2 Funding updates

We need to work on a new budget for the 2024 year so that we can include it in the reports, mainly focusing on R&M and any major expenses. Other expenses can be increased on a % basis in keeping with inflation. Michelle requested that a heat pump be installed in the OSB.

A subscription list need to be updated, we have had a few paid since the AGM:

Kenneth Forrest
RW Wei
Melissa Brown

Sanjeev Shar

Reminder needs to be sent out to Committee re subscriptions.

4.3 Approval of Financial Statements.

Motion #2

MOVED by Ken, seconded by Trish.

That the financial statements are accepted as correct and accurate.

Carried.

5. HALL REPORT

5-1 Hall Booking

An art class has started in the OSB. A few more longer bookings coming in although not from Greenhithe Residents. Regular booking on Sunday morning by Church group at OSB.

5.2 Maintenance

Ken to get mulch this weekend for front gardens. Tricia addressed the problem of the side gate to the back garden sticking - Chris to attend to this.

Hall ply – walls – Renovation Builders to do maintenance before painting.

Kitchen exit doors – Chris obtained quote from Zane renovation builders \$11,739. Work to be carried out late September.

OSB Stuck window – Brian will attend to this.

Tricia mentioned the possibility of getting a sensor light installed at the entrance of the building.

6. HALL MAINTENANCE/BUILDING PROJECTS

6-1 Community Hall Renovation Design

Planned Works

Ken to form a subcommittee to undertake the following renovations:

- Interior painting
- Curtains and Blinds
- Chairs
- Foyer carpet

Work on the abovementioned projects needs to be undertaken before end of October i.e. when Grant from Council expires. However funding for the interior painting was not included in the grant application.

Installation of street sign – Leigh of Kiwi Excavate will undertake the work = \$991.

Ken to look into obtaining flooring quotes.

6-2. **Deferred to next summer**

OSB roof replacement.

7. COUNCIL/LOCAL BOARD REPORT

Uzra sent through a link which has been circulated to the Committee on the draft local board plans which determines Council spending for the next three years and opens for consultation mid July.

[Upper Harbour Local Board | Te Poari ā-Rohe o Upper Harbour | AK Have Your Say \(aucklandcouncil.govt.nz\)](https://www.aucklandcouncil.govt.nz/Upper-Harbour-Local-Board/Te-Poari-a-Rohe-o-Upper-Harbour/AK-Have-Your-Say)

Uzra also sent through the final Auckland Transport public consultation report on Upper Harbour Drive separated cycle lanes which has been circulated to the Committee.

As a result from public consultation Auckland Transport have decided to keep the cycleway on both sides of Upper Harbour Drive and continue with installation of rubberised separators.

Foothpath linking Kyle Road and Schnapper Rock Road now completed.

A request has been received for a bench to be installed at the Wharf in Rame Road and this has been added to improvement programme.

The Upper Harbour Board offices will be located in the North West Hub in Munro Place with effect from end of July.

8. COMMUNITY PROJECTS

Greenhithe Emergency Management

Michelle was in consultation with GERG (Greenhithe Emergency Response Group) to find out how we could get registered as a potential Civil Defence Hub. They requested a check list relating to safety, i.e. fire alarms working properly, sprinklers working properly and adequate signage in terms of exit. In addition the replacement of the kitchen exit doors has to be carried out.. We need to resolve these issues first and then get back to GERG to get the check list signed off.

9. MARKETING AND PUBLICITY

Nothing further Ken to discuss with Sam.

10. GENERAL BUSINESS

- 10.1 Ken met with Mike Stanley of North Shore Rowing regarding improvements to the rowing storage facility at the bottom of Rame Road. Consent application will be some months away but North Shore rowing would appreciate the GRA's positive support when this occurs.
- There were no firm views from the committee expressed. To be raised again closer to the time.
- 10.2 Appointment of membership officer – Ken to contact committee members to identify a volunteer for this before next meeting.

ADJOURN There being no further business the meeting was adjourned at 8.50 p.m.

NEXT MEETING(S)

The next regular Committee meeting will be on Tuesday 1st August 2023.