

MINUTES OF GREENHITHE RESIDENTS ASSOCIATION MEETING – FEBRUARY 2025

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Date:	12/02/25	Time	19.00			
Venue:	Committee Meeting Room, Greenhithe Village Community Hall	Minutes Taker Tricia Moore				
Attendance:	Committee Members					
AB = Absent Ap = Apologies P = Present *: Executives	Ken Forrest*	p	Jackie Miles*	P	Cameron Powell*	P
	Tricia Moore*	P	Michelle Heald	P	Chris Fraser	P
	Mick Sinclair	P	Ehsan Zabihi	AB		P
	Guests					

1. WELCOME, INTRODUCTIONS & APOLOGIES

Ken called the meeting to order at 7.07 p.m.

Apologies: *Trish Cassone, Anna Atkinson, Uzra Casuri Balouch*

2. CORRESPONDENCE

Resignation of Trish Cassone.

Tricia has resigned from her position as Secretary but will remain on the Committee.

Upper Harbour Board 2024/25 Local Grants.

3. MINUTES FROM PREVIOUS MEETING

Motion #1

MOVED by Ken, Seconded by Jackie

That the minutes are accepted and approved as a true and correct record.

Carried.

SUMMARY OF POINTS RAISED REQUIRING APPROPRIATE ACTION:

	ACTION	BY:
1.	Michelle to get new token	<i>Michelle to enquire from Bank</i>
2.	Address on bank account to be changed	<i>Ken/Tricia</i>
3.	OSB sign on hold till roof done	<i>Tricia</i>
4.	Waterblasting of OSB – possibly to be put on hold due to roof replacement	<i>Michelle</i>
5.	What to do with old signs of Village Hall	<i>Chris</i>
6.	Constitution Changes Committee to discuss next meeting	<i>Ken/Mick</i>
7.	Application to ACC Local Board Facilities Grant	<i>Jackie/Tricia</i>

8.	Newsletter to those who supported fundraisers	Ken
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4. TREASURER'S REPORT

- The financial reports are for the period Apr 2024 – Jan 2025 (10 months)
- Bank accounts reconciled to 31 Jan 2025:
 - o Cheque account balance \$3,957.67
 - o Savings account balance \$121,062.10
- Overall net change in cash position + \$12,387.89 this financial year
- Debtors – there are 3 overdue invoices to Hall hirers totalling \$1,120 which Michelle is following up
- Unpaid creditors total \$3,969.39 which are set up for payment 12.02.25. Includes \$2,490.04 for OSB toilet repairs
- Income – YTD income is at \$42,700.80 which is well up on \$35,505.69 at same point last year:
 - o Subs are at \$1,558.71 compared to \$425.07 at same point last year. The membership drive before the AGM really helped. It would be useful to have a list of paid up members
 - o Hall rental income totals \$37,338.23 compared to \$35,080.62 at same point last year – there is a significant increase (44%) in casual hall hireage this year
 - o We received a \$3,803.86 donation from GAAB this year – left over from their campaign
- Expenses total \$38,242.56 compared to \$54,257.92 at same point in prior year:
 - o Cleaning is \$8,762.51 compared to \$5,672.49 in PY – due the extra cleaning with extra hall rentals
 - o Insurance of \$11,544.30 compared to \$9,031.37 in PY due to higher premiums
 - o Repairs & Maintenance (Hall) totals \$8,981.26 compared to \$30,281.31 in prior year. This year includes the cost to replace the Hall decking, ramp and stairs
 - o \$1,600 in bonds held
 - o \$313.05 in other income is cleaning fees recovered from Hall hirers
- Other Income:
 - o We received rates rebates of \$2,133.63 from Auckland Council
 - o Interest of \$1,780.23 has been earned this year compared with \$231.91 at same time last year. This is from keeping excess funds in the interest earning savings account

- Other/actions:
- Ken to give Cameron Invoice from EDC to pay once Chris confirms all okay
- Bank mail to be redirected to new address as still going to old treasurers home address
- Guardian Alarms to be put on Direct Debit. There is a form for 2 x bank signatories to sign

Motion #2

MOVED by Ken, Seconded by Chris

That the financial statements are accepted and approved as a true and correct record.

Carried.

5. HALL REPORT

5-1 Hall Booking

Regulars all back. Lost dance group at OSB however Sarah Hartley is back on Monday.

Line Dancing started twice a week.

5-2 Maintenance

Ageing piping caused a leak at the Old School Building. Michelle organised repair work by Sean Cresswell who also did further repairs to OSB i.e. unstuck windows, replaced lock. Cost amounted to \$2,490.04.

5-3 Compliance Certificate

Chris is still working on code of compliance. Had quote for emergency lighting \$11,000-\$12,000 on recommendation from fire engineer. Chris might be able to get cost cheaper.

Chris asked Committee for go ahead on quote for emergency lighting. Committee agreed.

6. HALL MAINTENANCE /BUILDING PROJECTS

Community Hall Renovation Design

The following are still outstanding:

6-1 Painting

No firm quote or date to hand. Chris possibly knows of painters.

Jackie also to contact a painter possibly through Community Facebook page.

6-2 Foyer Carpet

No firm quote to hand. Chris recommended getting quote from Harrisons. Michelle has contacted local carpet layer James Stewart.

6-3 OSB Roof Replacement

Jackie has applied for Regional Historical Grant. It has been approved and we have been granted the sum of \$8,000.

Tricia and Jackie are going to apply for Facilities Grant. Need supporting documents i.e. Financial Statements, letter from Chairman.

Committee agreed that the donation from GAAB (\$3,803.86) go towards roof replacement. Providing we are successful with the Facilities Grant application and that we have obtained half the cost, it was agreed by the Committee the roof replacement can go ahead as GRA will make up shortfall.

7. COUNCIL/LOCAL BOARD REPORT

No report to hand.

8. COMMUNITY PROJECTS

GERG Greenhithe Emergency Resilience Group

Nothing further to report.

9. MARKETING AND PUBLICITY

Tricia submitted article for insertion into Greenhithe Life about AGM and 110th celebration of Village Hall. Ken to organize newsletter to people who gave donation at recent GRA membership drive.

10. GENERAL BUSINESS

Amended constitution circulated to Committee members.

Date of AGM – 10th June 2025. Organise speaker – Mayoral election candidate.

ADJOURN There being no further business the meeting was adjourned at 8.20 p.m.

NEXT MEETING(s)

The next regular Committee meeting will be on Wednesday 2nd April 2025.