

GREENHITHE RESIDENTS ASSOCIATION

MEETING MINUTES

Tuesday 7th April 2020, Google Hangouts Meet Video Conferencing

Chairman Brian Carran called the Greenhithe Residents Association regular committee meeting to order at 8:03pm.

Present:

Chairman: Brian Carran

Deputy Chairman: Trish Cassone

Members: Michelle Heald, Ivy Lu, Steven Oh, Nika Osbourne, Mick Sinclair, Annie Yong-Mewburn, Ehsan Zabihi

Guests: Uzra Casuri Balouch, Margaret Miles

Apologies:

Dale Morris, Dennis Thornton

1. Minutes of the previous meeting

- a) Minutes of the previous meeting dated 4 Feb 2020 were circulated prior to the meeting.

MOVED by Brian:

That the minutes are accepted and approved as a true and correct record.

CARRIED without debate or dissent

2. Correspondence

- a) Chairman's goodwill message to former member Leon who had recovered from an unfortunate case of infection.

3. Treasurer's Report

- a) The unaudited Financial Statements and Cashflow Forecast for fiscal year 2020-2021 had been circulated prior to the meeting. Treasurer went over key numbers and explained presumption of drafting the forecast. The cashflow forecast would be subject to further discussion between Chairman and Treasurer outside the meeting^{A1}.

MOVED Steven/ Seconded Brian:

That the Financial Statements are accepted as correct and accurate.

CARRIED

Matters arising:

- b) Treasurer pointed out that the Association had to retain its employee to be qualified for government subsidy for Covid-19;

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- c) Brian went over projects already funded, committed or in progress:
 - i) Stage door fitting \$5,000;
 - ii) Garden in Yard \$2,000.
- d) Future funding priorities:
 - i) OSB Roof replacement \$20,000;
 - ii) Community Hall Airconditioning (see attached Quote 1)

Discussion:

- Michelle – for. The hall was too cold in winter and too hot in summer. Airconditioning would be good for more hiring.
- Steven – for, but concerned that previously possible funding sources might not have money to give after Covid-19;
- Ehsan – for. Ehsan got an alternate quote which was \$4,000 lower in price but with the same product and condition (see attached Quote 2). The quotes would be discussed outside the meeting^{A2};
- Ivy – for if funding available;
- Trish – for, in consideration of possible boost in revenues;
- Nika – for, and raised the issue of proper insulation, which would be discussed outside the meeting^{A3};
- Mick – for.

MOVED by Brian:

That the Committee endorse the air conditioning project and authorise the Chairman to seek for funding.

CARRIED without debate or dissent

- e) Treasurer sought opinions on whether the Association should apply for insurance payment deferment or payment in instalments; Chairman confirmed insurance should be given top priority therefore should be paid as scheduled. Treasurer needed to adjust the Forecast^{A4}.
- f) The Committee were concerned about availability of government funding in post-Covid-19 scenario, Margaret advised that our submission should focus on how the hall would benefit the wider community especially the elderly and the weak to get better chance.

4. Hall Report

- a) Both Halls had been closed due to lockdown, power shut down and cleaners and lawn service was cancelled;

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- b) Casual and regular hirers got full refund (if paid) without being charged cancellation fees;
- c) Michelle believed that most regular hirers would come back after lockdown; hirers who had cancelled had rescheduled their events and would very likely rebook;
- d) Chairman expressed hearty thanks to Michelle for her amazing handling of the situation, and being so considerate as to turn down Association's offer to pay for retaining her during the lockdown period.

5. Community Hall Building Project

- a) Brian encouraged members to pay a "trip" to the new wonderfully completed deck;
- b) The fence framing and gates were completed, with palings on site to be fitted;
- c) Stage doors were awaiting Engineers report on beam before fitting;
- d) Some internal 'patch-up' painting needed to be done, volunteers wanted (would sort help from Men's group after lockdown);
- e) Outside of hall extension needed painting, low cost if volunteer labour available;
- f) Post Covid-19 projects:
 - i) to fix fence palings;
 - ii) Garden work – Annie would give a heads-up to Greenhithe gardeners, aiming for spring planting;

6. OSB Restoration

- a) Painting was only done to halfway up, needed scaffolding (plus volunteers) to complete;
- b) Got one price to re-roof and fit new downpipes, pending for funding;
- c) Air conditioning would be a 2021 project.

7. Publicity

- a) AGM public communication – Ivy would circulate Chairman's Report, Audited Financial Reports, 2019 AGM minutes, and Membership Renewal Notice to registered members.
- b) Steven would work with accountant to get Financials audited, and Brian would work on Chairman's report^{A5}.

8. Greenhithe Footpath and Road Safety Programme

- a) Submission to AT was 80% completed (attached);
- b) Margaret suggested that AT had a list for preferred programmes and we should present only roads of highest safety concerns;
- c) Submission to Parks dept was in progress;
- d) Committee discussed that in the case of a road being damaged by a resident/house owner (especially during construction of a house), how we should react. Margaret

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pointed out that it would be difficult for AT to identify, track, and follow up if there were not enough evidence, photos or information.

9. Council/Local Board Report

- a) Local Board business meeting in April had been cancelled, however the Government had passed a bill recently allowing business meetings to be held online while still in compliance with legislative requirements.
- b) See attachment for a complete Local Board Report.

MOVED by Brian:

That GRA prepare submission to Local Board with request to include reseal of carpark and driveway in their budget.

CARRIED without debate or dissent

Matters arising:

- c) Committee discussed other possible submission concerning infrastructure in Greenhithe:
 - i) Michelle – fix potholes everywhere;
 - ii) Steven – no addition to the path issue;
 - iii) Annie – OSB driveway;
 - iv) Trish – concerned with the inappropriate graffiti conducts in Greenhithe; Margaret suggested reporting to Council;
 - v) Nika – overgrowing tress at risk of collapsing were dangerous; Margaret suggested calling Helpline.

10. Emergency Plan

- a) Dennis resigned from ERG after many years of being No1 contributor;
- b) ERG Meetings were set Quarterly;
- c) Chairman called out for representation in the ERG from the Committee.

MOVED by Brian:

That the Committee formally commend Dennis for his excellent work in ERG Committee on behalf of GRA.

CARRIED without debate or dissent

11. Rame Road waterfront project

- a) As we have no further information it was resolved for Annie to seek an opportunity for discussions with Mr Zhang or his planners;
- b) The Committee was willing to consider working with Mr Zhang (Council and Local Board) to achieve community acceptable outcome.

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12. General Business

a) 2020 AGM

- i) In response to the Covid-19, there would not be a regular AGM physically held.

MOVED by Brian:

That the 2020 AGM be held on-line on 26th May 2020; and meeting notice, Chairman's Report, Financial Statements be circulated in advance.

CARRIED without debate or dissent

b) Summary of post Covid-19 actions:

- i) To complete the fence;
- ii) To beautify yard gardens;
- iii) To erect stage doors (by builder);
- iv) To paint Hall foyer and stage, outside new extension and finish OSB;
- v) Nika would look into organising a Coming-out-of-C19 party to officially open the Community Hall recreation area^{A6}.

There being no further business the meeting was adjourned at 21:55.

The next regular meetings will be 2nd June 2020 and 4th August 2020.

Attachment 1 – Air Conditioning Quote One

Attachment 2 – Air Conditioning Quote Two

Attachment 3 - Greenhithe Footpath and Road Safety Programme

Attachment 4 – Upper Harbour Local Board Report (April 2020)