

GREENHITHE RESIDENTS ASSOCIATION

MEETING MINUTES

Tuesday 7 August 2018, Old School Building Greenhithe

Chairman Brian Carran called the Greenhithe Residents Association regular meeting to order at 7:40 p.m., after a short visit to the Community Hall under restoration.

Present:

Chairman: Brian Carran

Deputy Chairman: Trish Cassone

Members: Simon Gordon, Rory Howard, Ivy Lu, Mick Sinclair, Dennis Thornton, Wayne Tibbotts, Elaine Utting, Annie Yong-Mewburn,

Guests: Uzra Balouch (Local Board Member), Michelle Heald (Hall Manager)

Apologies:

Christopher Deane, Margaret Miles, David Willmott

Approval of minutes from last meeting

- 6 June 2018 minutes were circulated prior to the meeting. The minutes are accepted and approved as a true and correct record. No matter is raised.

Motion by Trish, Second by Elaine, Motion Carried (1).

Correspondence

- 1) Association email account passwords having to change every 90 days is causing troubles to some users.

Motion put: that email passwords be kept permanent until change of user.

Motion by Simon, Second by Trish, Motion Carried (2).

- 2) A member wrote to ask for refund of his membership payment, Brian replied and refunded.

Treasurer's Report

- 1) The Balance Sheet and Profit & Loss Statements had been previously circulated.
- 2) **Motion put:** That the financial statements are accepted as correct and accurate.

Motion by Elaine, Second by Trish, Motion Carried (3).

- 3) Matters arising:

- a. Despite considerable unexpected variations, funds are available for an operational hall.
- b. Billing to sponsors Barfoot and Harcourt is pending for contracts.

Action to take: Simon will follow up with contact people of sponsors for earlier billing.

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- c. We need to prepare sponsor signages acknowledging major sponsors: Upper Harbour Board, Harcourts, Lion Foundation, Foundation North.
Action to take: Rory will start working on the design, details will be discussed at the right time.
- d. **Motion put:** That we will implement GST inclusive charges of regular tenants from the beginning of the fourth term.
Motion by Elaine, Second by Trish, Motion Carried (4).
Action to take: Brian will write a letter to tenants communicating the charges related to GST.
- e. **Motion put:** That we will implement GST inclusive charges of casual hires as soon as possible.
Motion by Brian, Second by Trish, Motion Carried (5).
Action to take: Michelle will start the process.
- f. We should make full use of network service we are paying for this year and reconsider their service scope in six months after everything is properly set up.
- g. **Motion put:** That the Greenhithe Residents Association Inc apply to the Upper Harbour local Board for a Grant of \$12,950 (GST exclusive) for the restoration and painting of the exterior of the communities Old School Building.
Motion by Brian, Second by Simon, Motion Carried (6).
Uzra suggests adding full address of the OSB on the application.
Action to take: Brian will print the address on the application after the meeting.
- h. **Motion put:** That the Greenhithe Residents Association Inc apply to Pub Charity Ltd for a grant of \$42,000 (GST exclusive) to enable the Association to complete the current \$220,000 up-grade and reconfiguration of the Greenhithe Community Hall.
Motion by Brian, Second by Simon, Motion Carried (7).
- i. **Motion put:** That Trish and Ivy are added as bank signatories to backup.
Motion by Elaine, Second by Brian, Motion Carried (8).

Hall Report

- 1) Storage issues: mostly solved, and obtained agreement to share storage with the church.
- 2) Parking issues: we need to place more visible and formal signals to prevent inappropriate parking.

Action to take: Rory will come up with some recommendations.

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- 3) Booking issues: Grace church wants to take over from Community group's regular booking on Friday nights at \$900 per annum.
- 4) Advertisement, marketing and promotion of our halls: to be discussed further in October meeting.

Hall Building project

- 1) More funding sources are identified: Infinity Foundation, Four Winds Foundation, Blue Sky Community Trust.
- 2) Our neighbour Mr. Stephen Xu approaches to purchase 160-200 sqm. of the back of the Community Hall.

Motion put: That the Greenhithe Residents Association agree to consider a proposal to purchase up to 200 square metres off the back boundary of the Community Hall property at 7 Greenhithe Road.

Motion by Brian, Second by Trish, Motion Carried (9).

Action to take: Brian, Annie, Mick and Chris form a sub-committee to investigate further.

- 3) Our coming new board room and community room need some tables and chairs with minimum budget.

Action to take: Wayne will find out how to get those furniture items; Trish may have some items to offer.

- 4) Conference Room floor will use glued-down carpet

Action to take: Trish will investigate appropriateness of this decision and change as she sees reasonable.

Publicity and Communications

- 1) A Communication Team composed of Mark, Rory, Michelle, and Ivy is set up.
- 2) Online Community Survey is ready for review.

Action to take: Ivy will send the survey link to all members for feedback, then will publish it on websites, facebook page, or other ways reach potential respondents

- 3) Website contents needs to be updated and maintained regularly.

Action to take: Brian will discuss with Communication Team to decide what and how to change in a weekend before end of August.

Council/ Local Board Report

- 1) No updates from Council on repair request on Waipuia to Almond Grove and Waipuia to Windfall footpaths; the Council is doing a Geotech report on Orchard Reserve.

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- 2) Rame Road project time table: update is expected on 16 August.
- 3) Traffic on Upper Harbour exit to Albany HW has improved considerably after the light sequence changed.
- 4) Kyle Road walkway (east to west) has been repaired.
- 5) Wayne circulates photos of the curbing of Rahui Road which poses potential risks to careless drivers.
- 6) Uzra suggests logging in any case with Council and get a reference number so that she can follow up with proper procedures.
- 7) Uzra and the Local Board are thanked for solving the problems and their input into the community business.

Men's Shed

- 1) Community Trust applying for funding for a co-ordinator. Stage 1 would be a mobile group volunteering to do community projects; Stage 2 might be a permanent site (a site on council land, a site with Salthouse).
- 2) We have to prove there is a need first, the whole project is planned to take two to three years.
- 3) Glenfield Men's Shed serves a good precedent, and is well organised (as reported in previous meeting) but they don't seem keen in recruiting.

Action to take: Brian will talk with the Secretary of the Glenfield Men's Shed to find out more.

Emergency Plan

- 1) Fire Brigades, Residents Association, and Community Trust have organised two meetings under Fire Service Leadership programme, Principals of schools are called on to join the mission.
- 2) Surveys and planning are in progress.
- 3) Next meeting will be held in mid-October.

Rame Road Waterfront Project

- 1) The Salthouse owner agrees to meet, date and place to be arranged (his consultant suggests meeting in three weeks).
- 2) Waterfront Project Team is set up by: Simon, Mick, Annie, Dale and Brian.

General Business

- 1) Roland road safety issue due to new development is called to attention by Wayne.
 - a) A crossing for kids to insure safety is suggested.

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- b) Uzra will report the case in the coming workshop with Auckland Transport, and keep us updated.
- c) Brian invites, through Uzra, a safety official to visit the site.

Action to take: Wayne will follow through this project.

- 2) Dennis brings up the Rahui Road safety risk issue again, even a thorough repair does not seem realistic, Uzra will report to the Board to see what can be done.
- 3) No defibrillator is available to the public 24 hours a day, that might be a potential risk in case of emergency. The Community Hall might be a good place for a public defibrillator.

Action to take: Wayne will investigate 24-hour public access to a defibrillator .

There being no further business the meeting is adjourned at 9.30 pm.

The next regular meetings will be on 16th October and 4th December.