

# GREENHITHE RESIDENTS ASSOCIATION

## MEETING MINUTES

*Tuesday 4 June 2019, Old School Building Greenhithe*

Chairman Brian Carran called the Greenhithe Residents Association regular meeting to order at 7:34 p.m.

### Present:

**Chairman:** Brian Carran

**Deputy Chairman:** Trish Cassone

**Members:** Dale Morris, Mick Sinclair, Elaine Utting, Annie Yong-Mewburn, Dennis Thornton, Ehsan Zabihi, Leon Vaudrey, Michelle Heald,

**Guests:** Margaret Miles, Brandon Wilcox - Evolve

### Apologies:

Uzra Casuri Balouch, Christopher Deane, Ivy Lu

**Introduction – new members:** - Leon Vaudrey

Ehsan Zabihi

### Public Forum – Brandon Wilcox – Evolve

Brian introduced Brandon. Detailed history of bookings being done through the real estate company but we needed a better hall booking system. Function 8 – complex system, costly. Ivy has been working on a cheaper option. Not all functions are necessary eg Paypal. Brandon currently working with another residents committee – Grey Lynn for 4 years. Brandon's business is a marketing agency specialising in the mid market, small business and internet business. After discussing with Ivy, Brandon checked out the site. Could see many things were not being updated. For a simple website like ours, he would charge about \$460pa plus GST which includes updating Word Press and other updates weekly. He felt that we were currently being 'ripped off'. He thought that the 5 or 6 Microsoft 360 emails accounts were over-spec'ed. Discussed using 1 email address with a considerable cost saving. After discussion, Brian thought we could work with 3 emails – Chairman, Secretary and Bookings. Brian emphasised that we still need to have interactive booking system. Brandon assured us that Word Press is the best platform for this. Discussion re Paypal with its 4% charge and complex reporting. Ehsan said that Paypal was very secure and will reverse charges in cases of fraud. A credit card company 'may' reverse a charge. Payment Express – not cheap to run but secure. Brian identified 3 issues – commitment to existing company, reduce the number of emails and drop Paypal. Michelle questioned continuity during any swap-over of providers but Brandon felt it would only amount to 24-48 hours inconvenience.

Thanks extended to Brandon for his time and expertise.

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## REGULAR COMMITTEE MEETING

### **1. Minutes of the previous meeting dated 2 April 2019**

Minutes of the previous meeting dated 2 April 2019 were circulated prior to the meeting.

Moved Annie Yong-Mewburn, seconded Michelle Heald

**Minutes are accepted and approved as a true and correct record.**

CARRIED

### **2. Matters arising**

- a) Insurance paid for the year. COG's grants – for custodian salary – request for 2 years
- b) Kitchen shutter – not in place. Brian to follow up.
- c) OSB – building repairs completed. Two flashings requiring attention. Painting to be done by the Greenhithe Community Trust Mens' Working Group.
- d) Repair to foyer of hall – quite a big job – rotten floor, fix flashing above. Job completed.
- e) All AGM matters successfully completed. Everyone happy with the meeting. Positive feedback from Greenhithe Community Trust, Councillor Watson etc. Inclusion of the organisations brought in lots of young people. A big 'thank you' was extended to Ivy for organising these groups which created so much positivity. A big 'thank you' also to Michelle for her work assisting with display participants, tenants, clients and the beautiful flowers. Ivy and Michelle really made this part of the evening **happen**.

### **3. Correspondence – none**

### **4. Financial Report**

- a) Elaine detailed the financial report and thanked us for the flowers. Elaine requested details of the new members to comply with our charity status.
- b) Accountability report to Blind Foundation and Foundation North re money spent
- c) Insurance – one big charge
- d) Website cost to drop – hopefully
- e) Enough money to pay for the OSB paint
- f) GST refund came in

**Membership fee collection – Ivy working on this and will invoice. Better collection of information after building data base and these members can get updates on happenings, news etc. Profiles good to show our diversity of some of our more youthful members and our cultural and ethnic diversity.**

MOVED by Elaine Utting, Seconded by Dale Morris, that:

**The financial statements are accepted as correct and accurate.**

CARRIED

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## 5. HALL REPORT

- a) Michelle reported that there were no big bookings, more regular people eg yoga, blow darts etc. Big hall mostly heavily booked. Brian thought the meeting room could do with some marketing but the sound proofed doors will probably help this.
- b) Annie to get quote on some toilet vanities
- c) Leon offered to have a walk through the buildings/site on Saturday 9am with Brian and Michelle. He can check to see if the bi-fold door will fit.
- d) Deck - \$2200 – currently on hold
- e) Side stage doors – Brian working on this
- f) OSB – Mens' group to paint. Roof still needs a check and painting (\$12,000 high price because of the scaffolding cost).
- g) Brian discussed with Margaret when we could ask for money. She said there would be more funding to try for in October and suggested that we should try to put in 1/3 and ask for the balance. October funding delivered in the New Year.

## 6. Publicity

- a) Web site – change provider, drop number of emails, cancel Paypal in favour of internet banking.

**MOVED by Brian Carran, Seconded by Dale Morris**

CARRIED

- b) Use of Facebook – invite Lindsey Carroll to our next meeting to talk about how to maximise Facebook. Annie thought we could improve content – currently too dull. Important to link to community projects. Margaret thought we need to update the community on projects e.g. video surveillance. Leon thought we should publicise projects. Brian has written what the committee achieves and it can be uploaded soon.
- c) Eshan will talk to Ivy about some ideas plus Facebook. Eshan said that there is currently a movement away from Facebook. More interest in Instagram – more visual eg blow dart guy, dancing group, rock and roll.
- d) Sponsor recognition boards – Rory designed but need funding. Brian to contact Rory.

## 7. Council/ Local Board Report

- a) Pot holes in OSB driveway, roundabout by the school and the hall. Previously some repair work done on the OSB drive but poorly done and not completed. Margaret felt that the seal outside the hall is not Council's responsibility.
- b) The Rame Road design should be out by the end of the month. It will be in the form of an information sheet with details.
- c) \$62,000 earmarked to look at a long term solution for the congestion at Albany Highway/Upper Harbour Drive.

## 8. Mens' Shed Workshop

- a) New facilitator

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- b) Paint for OSB and paint on the new fibre board on big hall.
- c) Help with deck and stage doors.

### 9. Emergency Plan

- a) Met today re AED – 50% funding – 50% to small grants. Locate at fire station
- b) First aid kit to hall – will need to be screwed down
- c) Communications through Neighbourhood Support. Need school representation as well from the Chinese and Korean community.
- d) Hazards – Red Cross App – warnings of weather bombs etc.
- e) Dennis discussed getting community resources into the community. Power Point presentation for young people (schools) and one for adult group. Get the kids to educate the parents. Next meeting of Gerg 4 June.

### 10. General Business

- a) One vacant position on committee if anyone can think of a worthy person.
- b) Dennis spoke about speeds on Greenhithe Road and Rahui/Rame Road. Complicated by contractor parking obscuring view. At stop sign at Greenhithe Road, the 50kmh sign on the road has faded. Maybe 50kmh sign on railing in front of stop sign which shows speed limit in both directions with arrows. 40kmh speed sign by school has trees obscuring it.
- c) More Policing. Margaret said that more Police resources are needed to do more speed checks. Perhaps a couple of speed indication signs could be considered.
- d) Brian to contact Troy and publicise.
- e) Annie discussed speeding on Upper Harbour. Her dog was killed when they were crossing the road – perhaps have a mirror installed on the bend near her home.

There being no further business the meeting is adjourned at 9.30 pm.

The next regular meetings will be on 6 August 2019.