

GREENHITHE RESIDENTS ASSOCIATION

MEETING MINUTES

Tuesday 6 August 2019, Old School Building Greenhithe

Chairman Brian Carran called the Greenhithe Residents Association regular meeting to order at 7:30 p.m.

Present:

Chairman: Brian Carran

Deputy Chairman: Trish Cassone

Members: Michelle Heald, Ivy Lu, Dale Morris, Mick Sinclair, Leon Vaudrey, Ehsan Zabihi

Guests: Uzra Casuri Balouch, Lindsey Carroll, Adele Piper

Apologies:

Christopher Deane, Margaret Miles, Steven Oh, Dennis Thornton, Elaine Utting, Lisa Whyte

1. Public Forum

- a) Lindsey provided advices on how to use Facebook to maximise GRA's public influence:
 - i) Current insufficiencies of GRA's Facebook page:
 - (1) Very small number of followers, likes and engagements;
 - (2) Not being able to respond to comments promptly;
 - (3) Low quality of presentation, e.g.: unclear photos, use of .pdf file.
 - ii) Lindsey's recommendations:
 - (1) To share more posts on Greenhithe Community Group Page (GCG), and keep it stay longer by active 'likes', 'comments', and 'shares';
 - (2) To link all posts back to GRA website;
 - (3) To use high-resolution, community relevant, and eye catching images;
 - (4) To make good use of Facebook tricks like 'bump' (avoid abuse), '#tag' etc..
 - iii) In reply to Brian's inquiry on how to acknowledge gratitude of our sponsors on Facebook, Lindsey suggested to like them, share them and tag them as often as possible.
 - iv) Brian thanked Lindsey for her time and valuable suggestions.

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- b) Adele voiced concerns over traffic speed around School
 - i) From Adele's road patrol experience as well as her daily commuting on Greenhithe Road and to the Greenhithe school, she had been increasingly worried about the road safety issue around school, which was resulted from fast growth of traffic (in terms of both volume and size of vehicles); unruly drivers, enlarging population of school children and potentially dangerous road conditions (considerable number of ups and downs, turns and roundabouts with short distance in-between, making acceleration unavoidable however dangerous);
 - ii) Adele suggested that a road bump/raised speed table (or other measures of the same effect) to slow down traffic speed be installed;
 - iii) Uzra offered to discuss the issue with other Board Members and asked Adele to pin out the point of suggested installation on a map;
 - iv) Brian agreed that the issue represented wider local residents' concern, and GRA had looked into the issue with Board members/AT since it was raised on GRA's Annual General Meeting in May; a few measures had been taken: trees covering speed signs removed; periodic policing added; speed limit reduced (to 40km/h); Brian also shared the concern that the problem was not completely solved;
 - v) Brian suggested that Adele obtain support from Greenhithe School Principal, then GRA would be in a position to represent the whole community to talk to Auckland Transport and seek better solution;
 - vi) Brian cordially invited Adele to join the Committee and Adele agreed to consider the offer.

2. Minutes of the previous meeting dated 4 June 2019

- a) Minutes of the previous meeting dated 4 June 2019 were circulated prior to the meeting.

MOVED by Brian, Seconded by Dale, that:

The minutes are accepted and approved as a true and correct record.

CARRIED

3. Correspondence

- a) Ryman Health Care's donation for rear yard and deck development
 - i) Ryman Health Care had approved a grant of \$11,000 to enable GRA building a rear deck, fencing and gating the yard, and planting. This recreation area will add another dimension to our Community Hall offer.
 - ii) Brian and Leon had been working on a proposal to make the \$5,500 included in this amount stretch from a concrete surface to a higher quality tiled deck.

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- iii) This project was dependent on volunteers clearing the trees and building the fences and gates. GRA should reach out for help from Scouts, Youth Club, Men's group etc.
- iv) The neighbour of 7A Greenhithe at the back explicitly expressed no intention to make contribution to the fence but had no objection at our fencing plan.
- b) Placemaker's donation of stage door
 - i) Brian and Leon had been trying to source a set of stage doors (budgeted \$20,000 depending on availability of funding) and eventually found a suitable set with Placemaker; considering GRA's situation, Placemaker generously decided to donate it to GRA;
 - ii) GRA would recognise Placemaker's contribution in an appropriate way.
- c) COGs grant
 - i) GRA applied COGs grant to remunerate hall custodian and got an amount of \$2,416 this year, which would take some pressure off GRA's financials.

MOVED by Brian, Seconded by Trish, that:

The Correspondences are accepted and approved as a true and correct record.

CARRIED

4. Treasurer's Report

- a) The Balance Sheet and Profit & Loss Statements had been previously circulated.
- b) Discussions:
 - i) As seen from the Profit and Loss Statement GRA was in a loss; considering that some expenses were one-off payment in a year, e.g.: the insurance, OSB repair, operation costs were considered normal;
 - ii) It did not seem there would be substantial surplus by the end of this year;
 - iii) Based on figures on the Balance Sheet, GRA had roughly \$8,000 to spend.

MOVED by Michelle, Seconded by Adele, that:

The financial statements are accepted as correct and accurate.

CARRIED

- c) Transition of Treasurer role from Elaine to Steven would take place on 30th August; Since Michelle was taking care of the accounts, she should be involved to ensure smooth communication.

MOVED by Brian, Seconded by Mick, that:

Michelle's email account (info@greenhithe.org.nz) be used for membership responses and other financial account related business with messages copied to Treasurer.

CARRIED

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5. Future funding sources

As discussed the next main task was the deck.

6. Re-subdivision

The potential buyer had suspended the purchase plan due to pricing difference of two parties and his own financial issues.

7. Building and Renovation

a) Signage

- i) It was agreed that names of sponsors on board should be arranged from top to bottom according to the sponsored amount;
- ii) Brian presented a few design options (see attachment 1) done by Rory, the majority favoured the central one, except that the font should be redesigned in order to be consistent with the Community Hall's existing fonts; Trish also thought the background photo might be distracting;
- iii) The cost would be \$1,000 for all big and small signs in both halls; the biggest sign should be on a board (rather than Polypropylene or other cheap material).

MOVED by Brian, Seconded by Michelle, that:

The expenses on signage of \$1,000 be approved; and that sponsors names be ranked according to size of donation.

CARRIED

b) Priorities of other spending (from high to low)

- i) Signage as discussed above;
- ii) Stage door fitting (cost to be looked into);
- iii) Side door to the hall way;
- iv) Flexi door;
- v) Bathroom vanities.

c) Rear deck

- i) Brian would be meeting sponsor Ryman to discuss; expected to start the project in summer;
- ii) GRA would seek labour help from the Youth Group, Scouts, Men's Group and ourselves.

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8. Hall report

- a) Waitakere District Health Board booked a four week hire of the big hall, generating approx. \$1,000 income; hopefully they would continue to hire afterwards;
- b) Michelle would get in contact with St. John (North Shore) to offer hall hire for their training or similar occasions.

9. Web-site provider appointment

- a) Formal termination notice had been given to Function8;
- b) Ehsan introduced the background (GRA had been significantly overcharged by Function8), presented a couple of options/quotes (see attachment 2), and recommended the CrazyDomains Linux Hosting Support Wordpress Plan (estimated \$218 per year, vs. \$2,100 per year currently and \$650 per month in second half of 2018);
- c) Ehsan brought up potential issues of the migration: Function8 would not provide access to control panel; Function8 would not guarantee transferability of data and plug-ins. Uzra advised that such disclaimer was normal for website migration.
- d) Brian undertook to communicate directly with Function8 to oversee and facilitate the migration.

MOVED by Ehsan, Seconded by Ivy, that:

The migration and hosting plan (CrazyDomains Linux Hosting Plan Support WordPress) and budget be approved.

CARRIED

10. Council and Local Board Report

- a) Greenhithe Road speed & safety issue – a few measures had been carried out:
 - i) Removal of trees from south end signage;
 - ii) Additional policing;
 - iii) Additional signage.
- b) Local Authority Election

Brian extended appreciation to Board Members Uzra, Margaret, Lisa and John who had always gone extra miles in helping our Committee and servicing the Greenhithe community; they would have GRA's full support in the election.

- c) Rame Road improvements

The Council was yet to approve the plan; Brian expressed concerns that carrying out the project during summer would be problematic; Urza agreed to pass on the concerns in the next Board meeting.

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- d) Northern Interceptor works
 - i) The project site on Greenhithe Road posed safety threats to passing vehicles and pedestrians: some drivers neglected/ignored and did not follow the temporary traffic light, which sometimes did not function properly due to interference of cell tower signal with the sensors at 'on demand' mode (unmanned).
 - ii) Trish, Claire from Fletchers, two Traffic Engineers from Higgins, Kyle from Pipeline and Civil, and Constable Troy inspected the site and investigated into the case on 2 August. Solutions would be:
 - (1) The site would be moved around the corner and to involve only Greenhithe Road from Wednesday (7 August);
 - (2) A new entrance way was being created to service the needs of the shops – dairy/liquor shop etc. ;
 - (3) Locals would be advised to take a detour via Pounamu;
 - (4) Notice would be posted on Facebook to reach as many as possible residents.
 - iii) Brian was concerned whether roads affected by the project would be properly reinstated to its current condition; Uzra agreed to look into it.
- e) Kyle road

After years of advocacy by various parties (Local Board Members, GRA, other individual residents), completing the footpath on Kyle Road finally was brought up on the agenda again.

11. Emergency Planning update

- a) New AED unit accessible to everybody had been available at the Fire Station;
- b) Emergency Response Group was carrying out an education programme targeting school children, and expected to finally reach families through schools.

12. Rame Road waterfront project

There had been no progress, Annie would be following up.

13. General Businesses

- a) Brian formally extended a vote of thanks to Elaine for her contribution to GRA: she came at the most difficult time of GRA when all the turmoil was happening: change of custodian, renovation of halls etc.; though she resigned in March to relieve herself from overtiring work, she still carried on until her successor would become available. Elaine

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had done a truly amazing job for GRA, and the Committee would like to have that officially acknowledged.

- b) Ivy needed to make sure membership fees were properly collected and invoiced; ideally membership renewal process could be done automatically through system.
- c) Residents at 3 Greenhithe Road shared their concerns with regards to the location of the vent (from the Northern Interceptor Wastewater Pipe) to be located outside their property:
 - i) Foreseeable potential negative impacts: devaluation of their property; limiting future access if subdivided; damage to their precious plants; uncontrollable unpleasant smell etc.
 - ii) They proposed that the vent be located outside the Fire Station.
 - iii) Brian would escalate the case to John Watson and copy Uzra.
- d) Funding for repainting the OSB roof (\$12,000)

The next opportunity would be local board funding with submission of application open in October and granting decided in January.

MOVED by Brian, Seconded by Trish, that:

GRA to pursue funding for repainting the roof from Local Board Grant programme.

CARRIED

There being no further business the meeting was adjourned at 9.55pm.

The next regular meetings will be on **8th October 2019, and 3rd December 2019.**

Attachments:

1. Signage Design
2. Hosting Plan Options